

Barn Yard Equine Board Meeting

Meeting Minutes

February 9,2020

Opening

The regular meeting of the Barn Yard Equine Board Meeting was called to order at 2:10 pm February 9,2020 in 13902 E. Morgan Dr. Gilbert, AZ by Virginia McCarthy.

Present

Virginia McCarthy

Beth Ann Kaib

Angela Dodge

Ronda Beery

Dean Beery

LuAnne Merkley

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Open Issues

1. 501-C status is still pending. In March we will reach the 6 month mark for processing. All accounts pertaining to Barn Yard Equine will start when approval for 501-C

Status is given. Funds for acquiring 501-C status are paid through February from the Go-Fund Me account. We are responsible for \$325.00 a month through April 2020.

2. Policies and Procedure Manual

Volunteer Manual is pending review by Virginia and will be presented at next meeting.

Horse Handler Manual is still being worked on for presentation at next meeting. It will also be part of the BYE Standard Operating Procedures.

Emergency Preparedness Manual is assigned to Angela Dodge who will be meeting with local emergency responders. Her findings will be presented at the next meeting.

3. Roles of BYE board members.

Dean Beery will serve as Accountant for Equine Connections and Robin Schwartz will serve as Accountant for BYE. Virginia and board will serve as a checks and balance

System for accountability. Dean will present all financial information for BYE at meetings.

Beth Ann Kaib's role will include training all new Therapists who come to BYE.

New Business

1. Financial responsibility for BYE will be set up by Virginia McCarthy and Robin Schwartz to be current from January 1, 2020 pending approval of 501-C status

2. Budget projection will be reviewed and presented by Dean Beery at next meeting.

3. Hippotherapy Rental fees: Each hippotherapy session will be charge \$40.00 for use of horse. Equine Connections will be paid \$20.00 for use of horse and equipment.

Group sessions (Speech and socialization groups) will charge \$20.00 per person, \$20.00 per horse used each session. BYE is also charged

\$1,200.00 per month facility use fee.

4. Lead Volunteers-Ronda Beery, Angela Dodge, LuAnne Merkley and Kaitly Proctor will be session leaders and will assign others volunteers to duties of each session

According to each volunteers strengths and abilities. The following horses are the only approved horses to be uses in hippotherapy session as of

February 9, 2020: Wrangler, Curly, Diamond and Oreo (with approved handlers)

5. Board meetings will meeting quarterly while operations meeting will meet monthly or as needed. Group texts or the use of "HangOuts" app will be used for communication

For day to day events and questions/concerns.

6. ASU Medallion group will meet on March 28, 2020 to volunteer for service hours. They will be painting stalls and pipe fences and any ground maintenance that needs done.

Sign -in sheets and waivers will be provided for each volunteer. LuAnne Merkley, Ronda Beery and Chris Newton will be the lead volunteers of this

Project.

Agenda for Next Meeting

The next meeting of BYE will be held on May 3rd, 2020 at 2pm. at 13902 E. Morgan Dr. Gilbert, AZ.

We will review Policies and Procedure Manuals, Financial status, Fundraising procedures, Volunteer dismissal forms and any new items that come up before our next meeting

Adjournment

Meeting was adjourned at 3:45pm by Virginia McCarthy. The next general meeting will be at 2:00 on may 3,2020, in 13902 E. Morgan Dr Gilbert, AZ.

Minutes submitted by:

Ronda Beery

Approved by:

Virginia McCarthy